

TENDRING DISTRICT COUNCIL

Committee Services
Town Hall
Station Road
Clacton-on-Sea
Essex
CO15 1SE

19 April 2021

Dear Councillor

I HEREBY SUMMON YOU to attend the Annual Meeting of the Tendring District Council to be held at 7.30 p.m. on Tuesday 27 April 2021 when the business specified in the accompanying Agenda is proposed to be transacted. The meeting will be held in accordance with the relevant provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

This means that Councillors can attend the meeting by joining it remotely.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Ian Davidson', followed by a horizontal line extending to the right.

Ian Davidson
Chief Executive

To: All members of the
Tendring District Council

TENDRING DISTRICT COUNCIL

AGENDA

For the Annual Meeting to be held on Tuesday 27 April 2021

1 Apologies for Absence

The Council is asked to note any apologies for absence received from Members.

2 Retiring Chairman's Announcements

The Council is asked to note any announcements made by the retiring Chairman of the Council.

3 Election of the Chairman of the Council for the 2021/2022 Municipal Year

The Council will elect its Chairman for the 2021/22 Municipal Year.

4 Election of the Vice-Chairman of the Council for the 2021/2022 Municipal Year

The Council will elect its Vice-Chairman for the 2021/22 Municipal Year.

5 Announcements by the Chairman of the Council

The Council is asked to note any announcements made by the Chairman of the Council.

6 Announcements by the Chief Executive

The Council is asked to note any announcements made by the Chief Executive.

7 Size of membership of Committees etc.

The Council will note the size of membership of the Council's Committees and Sub-Committees as follows:-

<u>Committee/Sub-Committee</u>	<u>No. of Members</u>
Audit	(7)
Community Leadership Overview & Scrutiny	(9)
Human Resources & Council Tax	(9)
Licensing and Registration	(9)
Planning	(9)
Planning Policy & Local Plan	(11)
Resources and Services Overview & Scrutiny	(9)
Standards	(7)
Miscellaneous Licensing Sub-Committee	(5)
Town & Parish Councils Standards Sub-Committee	(3)

NOTE: With the exception of the Town and Parish Councils Standards Sub-Committee, the membership of the above Committees and Sub-Committees are subject to the Rules of Political Proportionality (Section 15 of the Local Government and Housing Act 1989).

8 Allocation of seats on Committees and Sub-Committees to the Political Groups formed on Tendring District Council (Pages 1 - 2)

Council will note the allocation to the political groups formed on Tendring District Council of seats on those bodies that are subject to the Rules of Political Proportionality (Section 15 of the Local Government and Housing Act 1989).

9 Appointment of the Membership of Committees etc. for the 2021/2022 Municipal Year (Pages 3 - 4)

In accordance with the wishes expressed by Group Leaders, Council will appoint Members to serve on those bodies that are subject to the Rules of Political Proportionality (Section 15 of the Local Government and Housing Act 1989).

10 Appointment of the Town and Parish Councils Standards Sub-Committee for the 2021/2022 Municipal Year

Council will note that the appointment of Members to serve on the Town and Parish Councils Standards Sub-Committee will take place at the next meeting of the Standards Committee.

NOTE: The Town and Parish Councils Standards Sub-Committee's membership **must** be chosen from the membership of the Standards Committee.

11 Election of Chairmen and Vice-Chairmen of Committees etc. for the 2021/2022 Municipal Year

With the exception of the Town and Parish Councils Standards Sub-Committee, Council will elect the Chairmen and Vice-Chairmen of the bodies listed under Agenda Item 7 above.

NOTE: The elected Chairman and Vice-Chairman of the Resources and Services Overview & Scrutiny Committee must be Members appointed to that Committee who are also members of a Political Group that is not represented on the Council's Cabinet.

12 Report of the Monitoring Officer - A.1 - The Council's Constitution

Members are reminded that, in accordance with Council Procedure Rule 1.1 (xi), it is normal practice at the annual meeting of the Council to formally reaffirm the Council's current Constitution.

The full text of the Council's Constitution can be found on the Council's website and Members have recently been provided with a booklet containing those sections of the Constitution most relevant to the work of Councillors.

RECOMMENDED – That the Council's Constitution be reaffirmed.

13 Reference from Cabinet - A.2 - Programme of Meetings: 2021/2022 Municipal Year (Pages 5 - 12)

The Council will consider the proposed programme of meetings for the 2021/22 Municipal Year.

14 Report of the Corporate Finance & Governance Portfolio Holder - A.3 - Clacton and Holland-on-Sea Cliff Stabilisation Phase 2: Request for Funding (Pages 13 - 22)

To refer to Council, subject to Cabinet's related decision on 23 April 2021, the Corporate Finance & Governance Portfolio Holder's recommendation that Council commits the allocation of funding to the implementation of the proposed remedial work, which will stabilise approximately 200m of the cliff at several locations in Holland-on-Sea for the next 50 to 100 years and create new locations for approximately 30 new beach huts.

NOTE: Cabinet will consider this matter at its meeting to be held on 23 April 2021. The Cabinet's recommendations will be circulated to Members as soon as possible after its meeting on 23 April.

15 Appointment of Member Authority Representatives to serve on/at the General Assembly of the Local Government Association

In accordance with Council Procedure Rule 1.1 (xiv) the Council will appoint up to four Members, with each Member being a Member Authority Representative to serve on/at the General Assembly of the Local Government Association.

NOTE: Two of the Members appointed must be the Leader and Deputy Leader of the Council. Up to two further names can be put forward to Council by the Leader of the Council and/or by other Group Leaders.

Date of the Next Scheduled Meeting of the Council

Tuesday, 18 May 2021 at 7.30 pm